

## North Yorkshire Shadow Health Well-being Board

**Minutes of the meeting held on 28 November 2012 at 2.00 pm at County Hall, Northallerton**

**Present:-**

<b>Board Members</b>	<b>Constituent Organisation</b>
<u>Elected Members</u>	
County Councillor John Weighell CHAIRMAN	North Yorkshire County Council Executive Member and Council Leader
County Councillor Tony Hall	North Yorkshire County Council Portfolio Holder for Children and Young People's Services
County Councillor Clare Wood	North Yorkshire County Council Portfolio Holder for Health and Adult Services
County Councillor John Blackie	Elected Member District Council Council leader – Richmondshire District Council
<u>Local Authority Officers</u>	
Richard Flinton	North Yorkshire County Council Chief Executive
Janet Waggott	Chief Officer District Council Chief Executive – Ryedale District Council
<u>Clinical Commissioning Groups</u>	
Dr Colin Renwick	Wharfedale and Airedale CCG
Debbie Newton (substitute)	Hambleton, Richmond and Whitby CCG
Dr Phil Garnett	Scarborough & Ryedale CCG
Amanda Bloor (substitute)	Harrogate and Rural District CCG
<u>Other Members</u>	
Dr Lincoln Sargeant	Director of Public Health North Yorkshire
Janet Kirk & Rob Salkeld	Healthwatch
Kate Taylor	Voluntary Sector (North Yorkshire and York Forum)
Co-opted Members Non-Voting	
Martin Barkley	Mental Health Trust Representative (Chief Executive, Tees, Eask and Wear valleys NHS Foundation Trust) (Interim Appointment)

**Officers In Attendance:-**

<b>Representative</b>	<b>Organisation</b>
Seamus Breen	North Yorkshire County Council - Board Support - Assistant Director (Health Reform and Development)
Jane Wilkinson	North Yorkshire County Council – Legal & Democratic Services Officer - Secretariat

<b>Representative</b>	<b>Organisation</b>
Helen Edwards	North Yorkshire County Council – Communication Unit
Anne Marie Lubanski	North Yorkshire County Council
Julie Bolus	NHS North Yorkshire & York
Colin Dales	Richmondshire District Council
Wynn Ashton	Craven District Council

Also present County Councillor Carl Les and John Clark.

Two members of the public.

#### **Apologies for Absence:-**

Apologies for absence were received from Dr Mark Hayes & Rachel Potts (Vale of York CCG), Dr Alistair Ingram (Harrogate & Rural District CCG), Dr Vicky Pleydell (Hambleton Richmond & Whitby CCG), Cynthia Welbourn (NYCC), Richard Ord (Acute Hospitals Representative) and Chris Long (NHS North Yorkshire & York).

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#### **Copies of all documents considered are in the Minute Book**

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The Chairman introduced Dr Lincoln Sargeant who had recently been appointed as the Director of Public Health For North Yorkshire and welcomed him to his first meeting of the Board.

At the invitation of the Chairman, County Councillor Clare Wood addressed the Board. She made reference to recent media coverage relating to the increasing levels of debt incurred by the Primary Care Trust and its proposals to reduce future spending. Due to the seriousness of the situation she stressed the importance of partners working together and said she was extremely disappointed that the Primary Care Trust was not represented at the meeting that day. The reported cuts to services were alarming and had caused widespread consternation amongst local communities. She concluded by urging the Clinical Commissioning Groups to take the lead on this work.

The comments of County Councillor Clare Wood were supported and endorsed by County Councillor Blackie who also refuted comments made by the Chairman of the PCT Board that elected members were defending local services with an eye on forthcoming elections.

The Chairman reminded Members of his comments made at the first meeting of the Board about the role of political representatives and said it was clear there was still a degree of misunderstanding amongst partners.

Helen Taylor, NYCC Corporate Director Health & Adult Services added that in an exchange of emails the previous day with Chris Long Chief Executive, NHS North Yorkshire & York he had agreed to attend the February meeting of the Board to present the findings of a report on savings proposals prepared by consultants KPMG.

County Councillor Clare Wood commented that given the seriousness of the situation she hoped information could be shared with Board members prior to the February meeting.

#### **43. Minutes**

##### **Resolved –**

That the Minutes of the meeting held on the 14 September 2012 be approved as an accurate record of the meeting and be signed by the Chairman.

#### **44. Public Questions or Statements**

The Board was addressed by Ian Fulton (lead representative on the North Yorkshire Forum for Older People). Mr Fulton urged clinical commissioning groups take account of economic and social issues as well as clinical matters when deciding to commission services.

#### **45. North Yorkshire Joint Health and Well Being Strategy 2013/2018**

Considered –

The report of the Corporate Director – Health and Adult Services inviting the Board to comment on the amended draft North Yorkshire Joint Health & Well Being Strategy 2013/18 appended to the report. .

The item was introduced by Seamus Breen who said that in general there was much support for the draft Strategy. Following the previous meeting the draft Strategy had been amended to take account of comments made by the Board. Feedback from an engagement event held in Harrogate supported the view of the Board that the number of priorities and areas for action needed to be reduced and had also recommended that the language be made sharper. The feedback received from the voluntary sector was also acknowledged. The suggestions had as far as was possible been incorporated and Members were invited to comment on the latest version of the draft Strategy.

It was pointed out that following advice from the Head of Legal Services the Board was not able to formally approve the Strategy that day as it lacked legal status. It was therefore proposed that if the Board was minded to approve the draft Strategy in principal that day a further report asking the Board to formally approve the Strategy would be presented to the Board post April 2013.

Officers were commended for their work amending the draft Strategy which was now very different from the original document. Members endorsed the decision to reduce the number of priorities and areas for action.

Richard Flinton stressed the need for the Strategy to be a living document. He said that the Strategy made reference to feedback at the end of 2013 and suggested that the Board should monitor closely how priorities were being progressed.

Kate Taylor commented that there was some concern amongst the voluntary sector that some of the priorities were not explicit and questions remained about how they would be enforced. Overall support and interest levels remained high and people were very keen to engage and participate.

Martin Barkley referred to the column in the draft Strategy headed 'What will success look like' and enquired what form success would take. He asked if there were baseline figures for each of the statements and if not how would success be measured given the variation in figures across the county. Secondly with regard to the priority for deprivation and wider determinants for ill health he said he had expected to see more statements relating to children such as dental and education.

Janet Kirk requested that the Strategy when finally published be reproduced in colours recommended for the visually impaired.

The Board endorsed the approach outlined at the meeting.

Seamus Breen thanked Members for their comments and confirmed that final adjustments would be made before the Strategy was published. The next step for the Board to address was how to monitor progress. He said he had read the vision statements of the CCGs and his task for the New Year was how to address collaboratively the action being taken locally.

**Resolved –**

That the Shadow Health & Well Being Board approves in principal the content of the joint Health & Well Being Strategy presented to the meeting that day.

That the final version of the Joint Health & Well Being Strategy For North Yorkshire 2013/18 be submitted to a meeting of the Board post April 2013 for formal approval.

**46. Developing An Integrated Approach to Commissioning**

The Board received an oral report from Helen Taylor, NYCC Corporate Director Health & Adult Services who described proposals to develop a mechanism/structure of sub-groups operating below Board level with responsibility for integrated joint commissioning.

A partnership approach with CCGs was envisaged to overcome issues around configuration of services and to progress the integration of community health and well being services. If the Board was supportive of the approach outlined at the meeting she proposed submitting a detailed report to the next meeting that included terms of reference for each of the sub-groups.

Elected Members and CCG representatives expressed support for the approach outlined and looked forward to receiving a more detailed report at the next meeting.

Kate Taylor said that the voluntary sector had expertise in this area and would be happy to contribute and made a request for it to be represented in the membership of any newly created groups.

**Resolved –**

That a further report on an Integrated Approach To Commissioning be referred to the next meeting.

**47. Clinical Commissioning Group Collective Commissioning Update**

Considered –

The report of Clinical Commissioning Groups in North Yorkshire updating the Board on the local situation relating to collective commissioning following the transfer of functions from the Primary Care Trust. The report outlined the range of services currently delivered via working in partnership with the local authority and the proposed model for future delivery.

The report was presented by Julie Bolus, Executive Director of Nursing NHS North Yorkshire and York PCT. She said that CCGs recognised the need to work with Local Authorities and the proposed model as described in the report demonstrated a collaborative approach. The proposed model was complex with multiple CCGs hosting separate elements of partnership services. CCGs were she confirmed in the process of agreeing the hosting arrangements for individual elements of partnership arrangements. This work coincided with their work seeking approval through the authorisation process and as a consequence the timescale for completion had yet to

be resolved. Key individuals had yet to be appointed and she proposed that a further report on progress be submitted to the February meeting.

County Councillor Clare Wood welcomed the collective collaborative approach described in the report and looked forward to receiving further update reports in due course.

County Councillor Tony Hall said accountability was an issue as it was not clear from the report what arrangements would be put in place to enable the Board to monitor performance.

Julie Bolus reported that the following day would be her last in her current post before she took up a new appointment. The work she had commenced was still in the early stages and was in need of progression by the CCGs. She gave notice that there was likely to be a slight delay whilst this transition was affected.

On behalf of the CCGs, Amanda Bloor reassured the Board that the work originated by Julie Bolus would continue and that CCGs were committed to delivering a sustainable structure in the near future.

**Resolved –**

That the report and information provided at the meeting be noted.

**48. Housing – Joint presentation by North Yorkshire District Councils**

In response to a request made at a previous meeting the Board received a presentation on the work district councils in North Yorkshire are doing to address health inequality and improve health through action to improve housing.

The item was introduced by County Councillor John Blackie who as Leader of Richmondshire District Council said that housing was widely recognised as being a wider determinant of health. As the housing authority, District Councils had a major role to play in health improvement and he welcomed suggestions and ideas from the Board for future joint projects.

Colin Dales (Richmondshire District Council) and Wynn Ashton (Craven District Council) gave a joint presentation that provided:-

- Examples of how housing could improve an individual's health & well being.
- Relayed details of how a specific housing programme had improved health and well-being outcomes.

Copies of the presentation slides were tabled at the meeting.

In response to questions the Board was advised of the steps were being taken to mitigate the hardship and difficulties that would arise from impending welfare reforms.

The Chairman commented that experience had shown that one disadvantage of affordable housing was that it made other housing less affordable.

County Councillor Clare Wood said it was the intention of the County Council to roll out further extra care housing schemes across the county. The benefits of such schemes had been highlighted during the presentation and she sought the support of districts councils with the planning process.

**Resolved –**

That the information provided at the meeting be noted.

#### **49. Transition of Public Health**

The Board received an oral report from the Director of Public Health Dr Lincoln Sargeant on the transfer of public health functions from the NHS to local authorities.

He highlighted the work he was managing in North Yorkshire to recruit and establish a senior management team. A key risk that had been identified was the transfer of pre-existing contracts for services.

Dr Sargeant summarised the work he was leading to develop with CCGs a Memorandum of Understanding for an advice service. He favoured adoption of a broad remit and was optimistic that through negotiation a sensible solution would be found that was acceptable to all parties. He concluded by describing his work emergency planning.

Janet Waggott said it would be helpful if the information provided by Dr Sargeant could be supplied in a written format so that it could be forwarded to colleagues. Dr Sargeant agreed to modify and circulate a briefing note he had prepared for the County Council's Executive Portfolio Holder.

Helen Taylor commented that the priority for the County Council was to achieve a smooth and safe transition. She was confident that the appointment of Dr Sargeant would raise the profile of public health and proposed a further progress report be submitted to the next meeting that included details of the work to improve the health outcomes of residents of North Yorkshire and financial details.

#### **Resolved –**

That the information provided at the meeting be noted.

That the Director of Public Health for North Yorkshire circulate to Board Members a written briefing report on the topics covered in his oral presentation.

That a further progress report on the transfer of public health functions to North Yorkshire County Council be submitted to the next meeting.

#### **50. Winterbourne View**

Considered –

The report of the Corporate Director Health & Adult Services, briefing the Board on the current position regarding a response by North Yorkshire to a Department of Health report into events at Winterbourne View in 2011. A copy of North Yorkshire's draft Action Plan was appended to the report.

The report was presented by Ann Marie Lubanski NYCC Assistant Director Social Care Operations who highlighted the action taken to date. Members noted that the final DOH report was due to be published within the next two weeks and was expected to set out an improvement framework for health regulators.

Martin Barkley referred to the risk identified at paragraph 4.2.6 of the report and Action f in the draft Action Plan which related to the use of generic mental health beds. He said that methodology for this action already existed in the form of the Department of Health 'Green Light for Mental Health'. This was a framework and self audit toolkit for improving mental health support services for people with learning disabilities. His offer to produce the findings of the audit undertaken by Tees Esk and Wear Valleys NHS Foundation Trust using this toolkit was accepted by the Board.

**Resolved –**

1. That the draft Action Plan including the key issues/risks identified is noted and that the identified leads from the Health & Adult Services Management Board progress the actions.
2. The Board noted that the draft action plan is to be considered by the Safeguarding Adults Board & the Learning Disabilities Partnership Board.
3. The Board noted that the Safeguarding Adults Board is to oversee monitoring of this work until the Clinical Commissioning Groups are fully established.
4. That a further report on this issue including the development of a joint commissioning model be received at a future meeting of the Board.

**51. Forward Work Plan/Work Programme**

Considered –

The report of the Assistant Chief Executive Legal and Democratic Services inviting Members to comment upon and approve the content of the Board's future work programme.

Members noted that the next meeting would be the last time the Board met in shadow form. Members were informed that they would be contacted on an individual basis and asked for feedback and their suggestions for improvements as part of the review into the Board's working practices over the last year. Following publication of Regulations in January 2013 formal terms of reference for the Board would be devised and presented to the next meeting. It was also the intention to create a sub-structure of groups that would operate below Board level and that would have delegated authority. This sub-structure would also be presented for approval to the February meeting.

Janet Kirk suggested that due to the size of the county consideration be given to expanding the membership of the Formal Board so as to include two Healthwatch representatives. If this was agreed, she recommended that the terms of the contract that was about to be tendered for Healthwatch be amended to take account of her proposal.

County Councillor Tony Hall referred to an earlier agenda item on 'CCG Collective Commissioning' and called for a further progress report to be referred to the next meeting. Speaking on behalf of the Clinical Commissioning Groups present at the meeting Amanda Bloor agreed to his request and to oversee production of the report.

The Board agreed the work programme.

**Resolved –**

That the work programme be received and approved as printed with the addition of an item on Collective Commissioning by Clinical Commissioning Groups being added to the agenda of the next meeting.

**52. Date and Venue of Next Meeting**

**Resolved -**

That the next meeting take place on Friday 15 February 2013 at 2.00 pm at County Hall, Northallerton.

The meeting concluded at 4.10 pm.

JW/ALJ